

**COMMISSIONERS COURT**  
**Aransas County, Texas**  
**Ray A. Garza, County Judge**

**Jack Chaney**  
Commissioner, Pct 1-1A

**Leslie Casterline**  
Commissioner, Pct 2



**Pat Rousseau**  
Commissioner, Pct 3

**Robert Dupnik**  
Commissioner, Pct 4

**AMENDED NOTICE OF REGULAR MEETING AND AGENDA**

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Notice is hereby given that a **Regular Meeting** of the above named Commissioners Court will be held on the **11th DAY of DECEMBER, 2023 at 9:00 A.M. IN THE COMMISSIONERS COURTROOM IN THE ARANSAS COUNTY COURTHOUSE, 2840 HWY. 35 N., ROCKPORT, TEXAS, 78382.** Persons with disabilities who plan to attend this meeting and who may need assistance should contact the County Judge's office at (361) 790-0100 two working days prior to the meeting so that appropriate arrangements can be made. **To watch the meeting, visit:** here <https://www.youtube.com/channel/UCTxprR-CFvaZfapOVcLeDWQ/live>. The following subjects will be discussed at this meeting:

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- I. CALL TO ORDER & PLEDGES**
- II. INVOCATION**
- III. ROLL CALL AND CONFIRMATION OF QUORUM**
- IV. CITIZENS TO BE HEARD**

*At this time, comments will be taken from the audience on any subject matter that is not on the Agenda. To address the Commissioners, please sign the Public Participation Form located at <https://actxgov.seamlessdocs.com/w/ccpublicparticipation> or sign the Public Participation Form located on the table outside of the County Courtroom and deliver to the County Clerk five (5) minutes before the meeting begins. Citizens who wish to speak on a matter included in this Agenda will be invited to speak when that particular matter is being deliberated by the Commissioners Court. Each member of the public who appears before the Commissioners Court shall be limited to a maximum of five (5) minutes to make his/her remarks. Please note, in accordance with the Open Meetings Act, Commissioners may not discuss or take action on any item that is not on the agenda.*

**V. PRESENTATIONS AND PROCLAMATIONS**

*Presentations are scheduled in advance of the meeting and limited to fifteen (15) minutes unless other arrangements have been made with the Court.*

1. Presentation from the Rockport-Fulton Middle School group, Students Working Against Tobacco (SWAT) – Anetia Ortiz-Cedeno

## VI. CONSENT AGENDA

*All Consent Agenda items listed are considered to be routine by the Commissioners Court and will be enacted by one motion and no separate discussion of these items will occur unless a Commissioner or the County Judge so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.*

2. Discuss, approve or disapprove appointing Jeff Hutt to the Aransas County Appraisal District Board of Directors for a term of one (1) year – Judge Garza
3. Discuss, approve or disapprove appointing J.P. Moszer to the Aransas County Appraisal District Board of Directors for a term of two (2) years – Judge Garza
4. Discuss, approve or disapprove the re-appointment of Betty Stiles to the Airport Advisory Board for a term of four (4) years beginning immediately – Mike Geer/Judge Garza
5. Discuss, approve or disapprove the appointment of Gordon Lester to the Airport Advisory Board for a term of four (4) years beginning immediately – Mike Geer/Judge Garza
6. Discuss approve or disapprove the appointment of Marshall Formby to the Airport Advisory Board for a term of four (4) years beginning immediately – Mike Geer/Judge Garza

### Donations

7. Acknowledge and accept donations from the following:
  - a. Wendy Laubach in the amount of \$125.00
  - b. Donna Vocke in the amount of \$200.00
  - c. Joan Leal in the amount of \$50.00
  - d. Noell Myska for animal toys, blankets and towels – estimated amount of \$150.00
  - e. Ernest Saladhe for 6 bags of dog food and 2 bags of cat food – estimated at \$420.00
  - f. Michael Eaves for 2 large heavy duty travel crates - estimated amount of \$1,600.00
  - g. Anonymous Donor for 6 large dog beds – estimated amount of \$77.82
  - h. Anonymous Donor of Thanksgiving treats and food for animals – estimated at \$75.00

Caitlan Frazier/Judge Garza

## VII. COUNTY REPORTS, ORDERS AND RESOLUTIONS

8. Discuss, approve or disapprove re-scheduling the Tuesday, December 26, 2023 Commissioners Court meeting to Wednesday, December 27, 2023, at 9:00am in the Commissioners Courtroom at the Aransas County Courthouse – Judge Garza

## VIII. COUNTY ROADS AND FLOODPLAIN

9. Discuss, approve or disapprove request for variance on County minimum lot size requirements at 31 & 32 Joseph Lane to replat two lots into one lot – Katherine Comeaux/Judge Garza

## IX. CONTRACTS AND GRANTS

10. Discuss, approve or disapprove authorizing County Judge to execute documents necessary to continue a Microsoft Enterprise Agreement, through SHI Government Services under the Texas Department of Information Resources Technology Sourcing Office (DIR TSO) contract number 4092 for another three (3) years, which includes an annual review at the conclusion of each one (1) year period. The initial term starts January 1, 2024 for the amount of \$49,603.19 and is included in the 2024 Budget – Collin Jackson/Judge Garza
11. Discuss, approve or disapprove authorizing Environmental Health to seek bids for 2024 Mosquito Control Chemicals – Elle Moralez/Judge Garza
12. Discuss, approve or disapprove authorizing Aransas County Transfer Station to seek Requests for Proposals (RFP) for a 55 x 45 Mechanic office/garage with construction to begin in 2024 with an estimated cost of \$170,000/\$69 per square foot– Elle Moralez/Judge Garza
13. Discuss, approve or disapprove allowing the Airport Manager to solicit bids from pavement contractors for repairs in the T-Hangar parking area, which is not expected to exceed costs that would require a Request for Proposal (RFP) process – Mike Geer/Judge Garza

## X. PLANNING AND BUDGET

14. Discuss, approve or disapprove Aransas County Indigent Health Care Report for November 2023 – Alma Cartwright/ Judge Garza
15. Discuss, approve or disapprove a job description for First Assistant County Attorney with Felony Jurisdiction who will perform legal work necessary to effectively represent Aransas County, primarily in felony matters, along with misdemeanor and civil matters as necessary – Amanda Oster/Judge Garza
16. Discuss, approve or disapprove the 2024 Grant and Financial Policies as presented: Code of Conduct, Fraud Detection, Fixed Asset Methodology, Aransas County Environmental Grant, Fund Balance Policy in Accordance with GASB 54, Excessive Force, Aransas County Financial Policy and Procedures, Cash Handling, GASB 34 Uncollectible Receivables Policies – Jacky Cockerham/Judge Garza
17. Discuss, approve or disapprove the November 2023 Auditor’s Monthly Report – Jacky Cockerham/Judge Garza
18. Discuss, approve, or disapprove the Budget Line Item - Transfers for the 2023 Budget – Jacky Cockerham/Judge Garza
19. Discuss, approve, or disapprove Accounts Payable and Payroll/Payroll Liabilities – Jacky Cockerham/Judge Garza

**XI. REPORTS FROM COMMISSIONERS, ELECTED OFFICIALS, AND DEPARTMENT HEADS – NO ACTION WILL BE TAKEN**

*At this time, Commissioners will provide reports or updates on committee assignments and Elected Officials and Department Heads may provide reports or updates related to advisory boards, fee reports, and more.*

**XII. REPORTS ABOUT ITEMS OF COMMUNITY INTEREST – NO ACTION WILL BE TAKEN**

*At this time, Commissioners Court will receive reports and updates from Commissioners, County Judge, and County staff related to items of community interest such as: expressions of thanks, congratulations, or condolences; information regarding holiday schedules or closures; honorary or salutatory recognition of a public official, employee, or a citizen; reminders about upcoming events; reports on public events attended by Commissioners, County officials, and/or employees; and any announcement involving an emergency or imminent threat to public health and safety that arose after the posting of this Agenda.*

**XIII. CLOSED SESSION**

20. Convene into a Closed Session to consult with counsel and receive legal advice about insurance matters related to Aransas County's projects and insurance claims from Hurricane Harvey, including the following pending litigation:

- i. *Aransas County Texas v. Endurance American Specialty Insurance Company, et al*, Aransas County District Court Cause No. 23-0021; and

- ii. *Northstar Recovery Service, Inc. v. Aransas County Independent School District and Aransas County*, Aransas County, District Court Cause No. 23-0066 consolidated with *Northstar Recovery Services, Inc. v. HR&R, LLC, et al*, Aransas County District Court Cause No. 20-0159; and

- iii. *Aransas County v. Kathleen Hicks, in her official capacity as Director of the Regional Pool Alliance*, Aransas County District Court Cause No. 23-0069.

pursuant to Section 551.071 of the Texas Open Meetings Act, which authorizes closed sessions for a governmental body to consult with its attorney(s) regarding advice on legal matters pertaining to “Pending or Contemplated Litigation; or a Settlement Offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with” the Open Meetings Act –Amanda Oster/Judge Garza

**XIV. OPEN SESSION**

21. Reconvene into Open Session

22. Discuss and take action on matters discussed in closed session – Amanda Oster/Judge Garza

**XV. ADJOURNMENT**

**CERTIFICATION**

It is hereby affirmed that this **NOTICE OF MEETING and AGENDA** was duly posted at the Aransas County Courthouse at least seventy-two (72) hours preceding the scheduled time of said meeting on enclosed bulletin boards outside of the Courthouse that are readily accessible to the general public twenty-four (24) hours each day and also on the Aransas County website, in compliance with the Texas Open Meetings Act and Texas Government Code §551.043.



Tracy Orr Smith, Executive Assistant  
Aransas County Judge's Office  
Tel: 361-790-0100

**FILED FOR RECORD**  
AT 11:02 AM.

**DEC 07 2023**

**MISTY KIMBROUGH**  
COUNTY CLERK, ARANSAS CO., TEXAS

Posted at 11:20am (AP)